

APPLICATION FOR ARCHITECTURAL CHANGE

Date: _____

TO: 24/7 Property Management & Maintenance LLC
P.O. Box 940934
Plano, TX 75094
Office: 972.664.9878
Email: Craig@247pmm.com

FROM: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

Directions:

Please use area below to briefly describe all proposed improvements, alterations or changes to your lot or home. Attach required detail by sketches, drawings, clippings, pictures, catalog illustrations and other data. Show location of item on your property on a copy of the survey if possible. Applications and accompanying forms must be submitted in with this form.

Owners Acknowledgments

I understand:

1. ...that nothing here-in contained shall be construed to represent that alterations to land or building in accordance with these plans shall not violate any provisions of building and zoning codes of the country to which the above property is subject. Further, nothing here-in contained shall be construed as a waiver or modification of any said restrictions;
2. ...that no work on this request shall commence until I have written approval of the Architectural Control Committee;
3. ... that any construction or exterior alteration undertaken by me or in my behalf before approval of this application is not allowed; that; if alterations are made, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part, and that I may be required to pay all legal expenses incurred;
4. ...that any approval is contingent upon construction or alterations being completed in a workmanlike manner;
5. ...that members of the Architectural Committee are permitted to make a routine inspection;
6. ...that a copy of this application will be returned to me after review by the Architectural Control Committee;
7. ...that there are architectural requirements covered by the Covenants and a review board process as established by the Board of Directors.
8. ...that the alteration authority granted by this application will be revoked automatically if the alterations requested have not commenced within thirty (30) days of the approved date of this application and/or completed by any date specified by the Committee;
9. ...that all proposed improvements must meet city, state and local codes. My signature indicates that these standards are met to the best of my knowledge. I understand that applications for all required building permit(s) are my responsibility;
10. ...that any variation from the original application must be resubmitted for approval.
11. ...if approved. Said alteration must be maintained in accordance with the Declaration of Covenants, Conditions and Restrictions for The Enclaves.

Owners/Applicant Signature _____ Date: _____

Attachments: ☐ Sketch, photo, catalog illustrations, ect.
 ☐ Copy of survey marked with changes being requested.

Receipt (completed by Association)

On (date) _____ I received this application for property modification on behalf of the Architectural Review Committee.

Signature of ARC Committee or Board Member

Date

Applicant: should you have questions about your application please contact:

Phone: _____

Approved / Disapproved Signature and Date: _____

(See attached sheet for reason for disapproval)

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